

Stay Informed: Update Your Contact Information

Dear Residents,

The purpose of this form is to collect your contact information so that we can keep you informed of emergency notices and community updates via email and/or automated phone calls. In addition, by having your email address on file, **you'll be able to take advantage of our Resident Portal**, which is a secure online platform where you can access your account information, make rent payments, schedule future payments, and submit non-emergency maintenance requests. **After we receive your contact information, we will then be able to create a Resident Portal account for you.**

By keeping your contact information up to date, we can provide excellent service to our community in a timely manner. Please ensure that at least one contact below is a resident. With your cooperation, we can improve our ongoing communication with our residents.

Please Confirm your contact information below. We request that at least one be a resident.

Name

Address

Email

Phone

***The above contact information *must* be for a resident.**

Name

Phone

Email

Check box if you are a non-resident

Name

Phone

Email

Check box if you are a non-resident

****To receive important communications from our management and maintenance teams, please fill out this form and drop it off at the management office.****